Airedale Infants School

Prospectus

2020-2021

Airedale Infant School

Ambition · Bravery · Respect

Airedale Infants School

Poplar Avenue, Townville, Castleford

West Yorkshire, WF10, 3QJ

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Website: www.airedaleinfants.com

Airedale Infants School is operated by Northern Ambition Academies Trust , an exempt charity and a company limited by guarantee. Registered Office: Airedale Academy, Crewe Road, Castleford, West Yorkshire, WF10 3JU

Ethos and Aims

At Airedale Infant School we believe that a positive, child-centered ethos is essential in creating a school that is able to reflect the values of our community and those of the wider society. We strongly believe that every young person, regardless of their background or ability, has the right to a high quality education through an ethos of achievement, enjoyment and compassion in a safe and caring environment, where everyone is valued. We aim to be a school that enables children to thrive and to reach their full potential ensuring they are fully equipped for the next steps within education and for adult life.

The opportunities we provide for children have these four broad aims:

- To develop ***successful learners*** who work hard, enjoy learning, persevere and make progress from their individual starting points in order to achieve their full potential and show their initiative.
- To ***strive for excellence*** and set the highest expectations for all members of the school community through nurturing our children's interests and broadening their horizons.
- To create ***confident individuals*** who are able to communicate effectively and make decisions that enable them to live safe, healthy and fulfilling lives, promoting positive mental health and wellbeing.
- To cultivate ***responsible citizens*** who have respect for themselves, their community and other people and can make a positive contribution to society and the wider world.

Our Values

We want to help develop our children into happy, well-prepared and confident young adults, who adopt an 'I can' mentality and aim high in all they do. To enable us to achieve this and be the very best we can be, we are committed to working in partnership with students, their parents/carers and the community.

Our absolute aim is to make the most of every young person's time with us. Through everything we do in school, we teach the children the importance of our three key values:

Ambition - Bravery - Respect

We want our pupils to have a sense of AMBITION and strive to be the best they can possibly be both academically and personally. We aim for excellence in all areas of school life, encouraging children to think 'big' and 'aim high' so that they are equipped to embrace the challenges of life.

We aim to instil a sense of BRAVERY within our pupils and create an ethos where we are not afraid to make mistakes as long as we learn from them. Our pupils are taught to celebrate their individuality and to formulate their own opinions, expressing them maturely.

Our pupils are taught to be RESPECTFUL citizens within school and wider communities. Showing compassion, understanding and tolerance towards others regardless of their age, gender, race, religion, ability or background.

The School

Airedale Infant School was built in the late 1920's as a Junior and Senior school around a quadrangle garden. Airedale Infant School was founded in 1993, when all schools in the area were re-organised to fit in with the National Curriculum.

The aims, policies and practices of Airedale Infant School are designed to create a vibrant and exciting learning community where everyone can develop a love of learning and experience success. We place great emphasis upon developing and maintaining a highly positive whole school ethos. We strive to ensure that our 'can do' culture is constantly evident throughout school.

Airedale Infant School converted to academy status in November 2014 as a part of Northern Ambition Academies Trust. Northern Ambition Academies Trust is a multi-academies trust, working together with Airedale Junior School, Oyster Park Primary and Airedale Academy.

The school educates children from three to seven years. Pupils aged three and four are educated in Nursery and we have places for 78 children, with 39 children attending in the morning and the same number in the afternoon. Children move into Upper Foundation Stage (reception), in the September of the school year in which they are five. There are 180 places in main school, organised into 6 classes of 30 pupils. The classes are organised as below:

Morning Nursery- 39 Places	Afternoon Nursery- 39 Places
Reception Pixies- 30 Places	Reception Sprites- 30 Places
Year 1 Pixies- 30 Places	Year 1 Sprites- 30 Places
Year 2 Pixies- 30 Places	Year 2 Sprites 30 Places

Reception- Year 2 Admissions

As an Academy we chose to participate in the Wakefield School Admission process. If you wish to apply for a place at our school for a child in years Reception – Year 2 all admissions are dealt with on our behalf by Wakefield Council – Please call 01924 305617 or visit: http://www.wakefield.gov.uk/residents/schools-and-children/schools/admissions

The School Day

Reception- Year 2 School Day
Doors are open for pupils at 8:50.a.m.

Electronic registers are taken at 9 am and lessons begin.
Children enter through the entrance designated for their year group. Teachers will meet children on the playground and they will be brought into school. Children will be supported by staff to hang up their coats and bags and then be taken to the classroom. Parents who wish to speak to a member of staff will be welcomed at the main office.

Lunchtime 12.00.a.m- 1:00.p.m.

During the break, children are under the care of lunchtime supervisors, whilst they are eating and playing.

School Closes 3:00.p.m.

School closes at 3.00 pm. If an older sibling from the high school is collecting a child, please ensure that they behave appropriately. Children are supervised from the classroom at the end of the day. Children who are not collected by 3.10.p.m. will be escorted to the main entrance where parents will be contacted

"Airedale Infant School is a bright and happy place to learn. Pupils feel safe and love their school. They say they wouldn't change anything about it. Parents and carers told us that staff take very good care of pupils." (Ofsted, 2019)

Staffing Structure 2020 - 21

Headteacher
Mrs K Robinson

Deputy Headteacher/ KS1 Leader
Mrs J Whitney

School Business Manager
Mrs L Buttle

Deputy Business Manager	**Senior Administrator**
Miss E Price	Mrs L Bleasby

Lower Foundation Stage
Nursery Teacher/EYFS Leader
Mrs H Brazel (EYFS Leader)
Nursery Nurses
Mrs G Batty –Part time, Mrs S Darley – Part time, Miss R O'Donnell – Full time
Teaching Assistant/Hygienist – Mrs K Norton – Full time

Upper Foundation Stage Teachers
Miss E Bracken
Miss C Lovelock **(SENCO)**
Teaching Assistants
Mrs Y Armitage, Miss J Tomlinson
Teaching Assistant/Hygienist
Mrs V Bosworth

Year 1 Teachers:
Mrs L Dann
Mrs B Atkinson
Teaching Assistants
Mrs N Chambers, Mrs S Colbeck, Mrs M Dakin, Mrs L Duncan &

Year 2 Teachers
Mrs A Alonso (Part Time)
Miss R Skitt
Mrs J Whitney **(DHT/KS1 Leader)**
Teaching Assistants
Mrs J Jones, Mrs T Jones & Mrs T Walshaw

Premises Staff
Mr A Hollies - Senior Caretaker
Mr D Nicolson - Site Technician
Cleaners
Mrs C Bourne, Mrs Y Gooding & Mrs S Watson

Kitchen Staff

Mrs J Nevison - Kitchen Manager
Mrs L Jackson – Kitchen Assistant
Mrs L Townend – Kitchen Assistant
Miss V Johnson – Kitchen Assistant
Miss G Lynch – Kitchen Assistant
Mrs T Wilby – Kitchen Assistant
Mrs R Kerry - Kitchen Assistant

Lunchtime Staff

Year 2 Pixies – Ms P Holmes
Year 2 Sprites – Mrs S Mortimer
Year 1 Pixies – Mrs L Mincher
Year 1 Sprites – Mrs C Ackroyd
Reception Pixies – Mrs A Formby
Reception Sprites – Mrs T Shepherd

Governance

Chair of Governors: Mr Michael Roberts

On 1 August 2014 the Airedale Academy Trust became a multi-academy trust, later changing its name to Northern Ambition Academies Trust and taking on responsibility for operating Oyster Park Primary. Airedale Infants School and Airedale Junior School joined the Trust on 1 November 2014 and 1 January 2015 respectively. The governing documents of the Trust - which set out how the Trust is required to operate - are the memorandum and articles. The internal arrangements for the governance of the Trust and each school which forms part of it, are set out in a Local Governance Handbook. In addition to the memorandum and articles, the Trust and its academies are also governed by the terms of the Master and Supplementary Funding Agreements with the DfE (Department for Education).

School Calendar

Inset Days: 7 September, 23 October, 4 January & 26 July.

wakefield council working for you

APPROVED SCHOOL CALENDAR 2020/21

August 2020						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2020						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2020						
M	T	W	T	F	S	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2020						
M	T	W	T	F	S	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2020						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2021						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2021						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2021						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2021						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2021						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2021						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2021						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

= Bank Holidays
= School Holidays

Number of pupil days:	195
Less INSET days to be fixed:	5
Total number of pupil days:	190

Attendance and Absence

We strongly believe that punctuality and attendance are important life skills. Children who attend school regularly and on time, are setting themselves up for a more positive future in the working world. Lessons are carefully planned and structured to build on existing skills and by missing these with even one day's absence, gaps in knowledge and learning start to appear. The more time off from school pupils have, the greater these gaps. Your child should only be absent from school through illness and/or medical appointments. Any absences can only be authorised if we are notified by a parent or guardian. To report an absence, you must contact the school by 9:00.a.m and each subsequent day thereafter. If your child has a medical appointment that cannot be made outside of the school day, written evidence must be presented to the school office before the date of the appointment. Children who persistently arrive after 9:00.a.m, or are collected after 3:10.p.m could be referred to Education Welfare Officer and a fixed penalty notice may be issued. As well as the EWO, persistent lateness/late collection can be referred through to Social Care Direct as it is a recognised factor of neglect. Our Learning Mentors and the Education Welfare Officer may become involved in order to work together with us to help resolve the situation. Education Welfare Officer – Fran Hunter Family Holidays Government policy means that all holidays taken during term time are considered as unauthorised absence.

Attendance

Attendance Children with a recorded attendance of 90% or below will be classed as 'Persistent Absence' and fixed penalty notices may be issued.

Remember...

90% attendance: pupils may fall behind making it difficult for them to achieve their full potential.

The EWO will be involved until attendance improves.

85% attendance: pupils may find it difficult to keep up with their peers and achieve their full potential.

80% attendance and below: pupils will find it almost impossible to achieve their full potential. This is very poor attendance and the Education Welfare Department will take further action.

Attendance Rewards

Each week class attendance is recorded. Weekly certificates are awarded to the classes with 100% and most improved attendance. Children who reach 100% attendance per term join Club 100, where they will receive a bronze, silver or gold badge for their 100% attendance. By being a part of Club 100, children will receive additional treats and rewards.

Health Safety and Welfare

Accident Procedures

Despite every effort, care and concern, it is possible that your child may become ill whilst at school or have an accident. Minor accidents and illnesses are dealt with in school, incidents recorded and the child checked by a qualified First Aider. A note alerting you to an incident/injury will be handed to the class teacher and then to your child to bring home at the end of the school day. For more serious injuries/incidents emergency accident procedures are set into operation. In the case of an emergency we will endeavour to contact you as quickly as possible, however we will deal with the child's emergency in the first instance. Therefore, it is important that the school has up to date information with regards to your contact number.

Medicines at School

Medicines must be handed to the office and parents need to make sure the medication is prescribed by a doctor and labelled stating the child's name and dosage required. School can only administer medication that is prescribed and children should not bring over-the-counter medicines into school. Medication will only be administered as per the Medication in School Policy available on the website, and if we have a completed parental consent form. We appreciate that some medicines like paracetamol and ibuprofen will not warrant a prescription, so these cases will be handled on a 'needs assessed' basis and a form will be required to be completed by an adult. Children on other long term, regular medication will need to have a special arrangement made to meet their individual need.

School Nurse

Medical checks are carried out by the School Nurse. When statutory health checks are undertaken by the school nursing team you will be notified and receive any relevant paper work or permission slips. You may request a medical inspection if you have a concern and the School Nurse will be pleased to discuss issues with you.

Safeguarding

Through our daily contact with pupils and direct work with parents, our staff have a crucial role to play in noticing indicators of possible abuse or neglect. Parents should be aware therefore, that where it appears to a member of staff that a child may have been abused, the school is required, as part of the local Child Protection procedures, to report their concerns to Social Services immediately. Our designated Safeguarding staff are Miss K Robinson and Miss L Clarkson. All staff employed at Airedale Infants School are kept up to date with Safeguarding training and undergo rigorous pre-employment checks. A Parent Summary Safeguarding Policy is available from the school or on the school website.

Our Safeguarding Team:
Safeguarding Lead: Mrs K Robinson
Deputy Safeguarding Lead: Miss Clarkson
Safeguarding Governor: Mrs L Smith

Miss K Robinson
Head Teacher

Miss L Clarkson
Assistant Head Teacher

Mrs J Whitney
Deputy Head Teacher

Mrs L Wells
Learning Mentor

Mrs Hooley: Learning Mentor

Learning Mentors:

Our team of Learning Mentors help to support children within the school to overcome any issues that may be stopping them from engaging at school and with their learning.

They work with children to help them realise their potential and raise their achievement, as well as supporting children with social and emotional challenges, while being someone that the children can talk to if they need to.

Learning Mentors can also support children's parents and carers with any concerns that are affecting the family's home life or in supporting their children.

School Lunches

School Dinners and Packed Lunches School dinners are supplied by our own kitchen which meets Government Standards. Children who are in Reception- Year 2 will have lunch every day in the school hall. Due to the government's Universal Infant Free School Meal Scheme, all children are entitled to a free school dinner.

Meet our Kitchen Team:

We operate a coloured wristband system for lunch choices to make sure that children have the meal they order. Children can choose a main meal, vegetarian option or a jacket potato. Salads and home-made bread are provided each day and a selection of hot and cold desserts are also available. Meals are cooked on site in our kitchen, providing nutritional, healthy meals fresh each day. These are served to the children from 12:00.p.m by our experienced team of canteen staff. If for any reason, (religious or medical) your child requires a special diet, please inform us in writing.

There is always a vegetarian option. Children may bring a packed lunch from home although this should not include sweets. All containers should be clearly marked with your child's name. Uneaten food from packed lunches will be returned to enable parents to monitor consumption. Water is available for all children on the tables at lunchtime. Children who have difficulty with their school meal or their packed lunch, are helped by the Lunch Time Supervisors. Should there be persistent difficulties these will be discussed with you.

The Early Years Foundation Stage

The Early Years Foundation Stage (EYFS) is the stage of education for children which begins at birth and lasts until the end of the school year in which they become five. This includes Nursery (3 and 4 year olds) and Upper Foundation (4 and 5 year olds). This stage of the curriculum is based on the fact that children learn best through play and active learning.

This is a very important stage as it helps your child get ready for school as well as preparing them for their future learning success. It should also support their social development, care and learning needs. From when your child is born up until the age of 5, their early years experiences should be happy, active, exciting, fun and secure.

During their time in the Foundation Stage your child will be learning new skills, knowledge and understanding through 7 areas of development. These are divided into 3 'prime areas' and 4 'specific areas'.

The 3 prime areas are of the utmost importance in the beginning and are as follows:

- **Personal, Social and Emotional Development**
- **Communication and Language**
- **Physical Development**

As children grow, these 3 prime areas will help them to develop skills in the 4 specific areas. These are:

- **Literacy**
- **Mathematical development**
- **Understanding the World**
- **Expressive Arts and Design**

Our Foundation Stage provides a structured, play based curriculum balanced with direct teaching in focused work. The staff will observe, interact, initiate or direct your child to further support their learning. The more formal work in focus groups will also enable them to do things such as learning letter sounds, numbers and key words.

Outdoor learning is a very important part of the EYFS curriculum. Our children have access to their own outdoor play areas throughout the year and outdoor learning is well structured, resourced and organised to support all areas of learning.

"In early years, staff take every opportunity to help children learn new words. Children explore, play and learn in the stimulating areas inside and outside. The wide range of interesting resources allow children to follow their interests." (Ofsted 2019)

The Nursery and Upper Foundation Stage classrooms are divided into areas which provide well organised and challenging activities. These are appropriate to different ages and levels of development and can be adult or child initiated. We will monitor and assess your child's progress and achievements in all areas of learning through observation, discussion, or direct teaching on a daily basis. We collect evidence in many ways and document it both electronically and in a 'Learning Journey' folder. All of your child's learning is carefully planned so that their individual needs are met and that their learning is exciting and enjoyable.

You can help your child to settle more easily into school if you can encourage them to be more independent and do the following things:

- Go to the toilet by themselves
- Wash and dry their hands
- Put on their coat and begin to dress/undress themselves
- Look after and tidy toys away
- Sit down and listen – even if only for a short period of time

You can help your child to develop their language skills by talking and listening to them. This helps them to develop vocabulary and an understanding of language which is important in learning to read and write.

Learning Book

Learning Book is used in both Nursery and EYFS, and is a Digital Learning Journey where you can observe, track and view information on your child's progress easily and securely. Learning book provides us with the opportunity to share valuable learning steps and progress with you, enabling you to support your child's progress further at home.

Even the small steps are a big part of your child's development, and Learning Book means you don't miss out on a single part of your child's learning journey. An electronic copy of your son or daughter's learning journey can be accessed securely by you at any time whilst they are at their school or nursery.

Once your child has started at our Nursery or Reception, you will be able to sign up to Learning Book. You will receive a letter in your admissions pack that will request details to assign you to your child, and create your parent account.

Learning Book- Parent Sign Up Guide

1 Parents how to: Logon to MyLearningBook

- Open an Internet browser. LearningBook is best viewed on a PC using the latest version of Google **Chrome** browser, or a mobile device.
- Enter the address of the logon page - https://mylearningbook.co.uk
- Enter the email address that you gave to your child's school/nursery and the password that that has been provided by them (remember all passwords are CaSe SeNsItIvE).
- Click the **"Log in"** button.

2 The Start Page

When first logging on to the Parents' Portal you will be sent to the Start Page.

Click on the **book on the shelf** to launch the learning journey or click the **"Start your journey here"** link.

If you have more than one child at the school/nursery click on the name of the child whose learning journal you want to see. If you can only see one child speak to your school/nursery and they will be able to link your other child(ren) for you.

3 How to: Browse through the book

Use the arrows (on the far left and right of the screen) to click forward or backward (or swipe if using a tablet).

Note: *The **"All about me"** page is blank until completed by you or the school/nursery by clicking the blue pen at the bottom of the page"*

If more than one video, photograph or audio recording has been included within an observation you will see an icon next to the picture advising you of the number of media attachments.

To view the other images, click on the photograph

You can navigate between the images using the thumbnail photographs in the top left of the screen or the navigation arrows at the bottom.

4 How to: Leave a keepsake comment

Parents can leave a 'keepsake comment' next to each observation by clicking the **"Add your keepsake comment"** link. This is restricted to 125 characters so it fits into the margin;

You can see who made the comment and when they made it as well as editing or deleting it by hovering over the comment.

5 How to: Use At Home

The **At Home** feature allows parents to upload photos and associated comments from home. These can be used by the school/nursery as part of the child's Learning Journey if they are relevant to the child's development.

To upload At Home photos, click the **"At Home"** icon from the top menu.

This will load the **At Home** page from where you can see all the pictures and text you have uploaded;

To add a picture click the **"Add Photo"** icon where you will be prompted to choose the photo from your PC.

Note: *The format needs to be JPEG (with the file extension .jpg).* ***The maximum file size is 4MB.***

We understand that when taking photos you don't always have control over the size of the photo so you may need to do a bit of resizing if the file size is bigger than 4MB before you try to upload the photo. You can use a program that is on all Windows PCs by default called 'Paint' which has a simple resize button using percentages. (A 50% reduction of a 15MB picture (which is very large) would reduce it to less than 4MB for example.) If you get the 100% message the photo is too big.

Type in some comments to help staff members get some context to the picture (try to keep these as brief as possible) and click **"Submit"**.

This will upload your At Home observation and return you to the At Home page. Staff at your school/nursery will have access to this upload and can choose whether to use it as part of your child's Learning Journey.

Our dedicated team of EYFS staff in both the lower and upper foundation stages will be available to help support you sign up for Learning Book

.National Curriculum

The key core skills: reading, writing and mathematics provide the foundation of our daily lessons and are taught in mixed ability classes. We also offer a broad and balanced curriculum which is taught through a thematic approach.

"The curriculum covers a wide range of subjects. Teachers plan lessons that are carefully sequenced. This helps children to make connections with what they already know". (Ofsted 2019)

Children have the opportunity to investigate, discover and learn about the world around them, delve into history, explore their creativity and develop ICT skills.

Our school provides many opportunities for children to develop the key skills to communicate effectively in our multicultural society. They are taught about tolerance of others, respect and responsibility, their role in society and difference; of others, situations and abilities. We are very proud of our links with schools in Ghana and India. Children have pen pals, exchange learning ideas. We take part in school exchanges– taking our good practice to their schools and welcoming their teachers into our school. We use educational visits to places of worship to enhance our understanding about world religions and faiths.

"Pupils have many opportunities to learn about the cultures and beliefs of other people. For example, they particularly enjoy learning about the lives of pupils in their partner school in Ghana." (Ofsted 2019)

"Reading is a high priority. Books are everywhere in school. Pupils love to settle down with a book in one of the inviting reading areas. They enjoy listening to the carefully chosen books that adults read to them every day". (Ofsted 2019)

School Uniform

We require all children to wear school uniform. This is very important as it promotes a sense of 'belonging' to our school, and a pride in wearing our uniform.

The uniform provides sensible, appropriate clothing to wear in school. There are a wide range of items to choose from.

Parents should choose from;

- Royal blue school sweatshirt/cardigan with school logo.
- White or gold polo shirt.
- Black school trousers.
- Black shorts (warm weather)
- Black pinafore or skirt.
- Pale blue/white checked dress.
- Black tights.
- Black school shoes.

It is essential for health and safety reasons that children wear sensible, comfortable shoes for school. Please do not send children in flip flops or sandals in the Summer, they are not suitable for activities in school.

PE Kit

As we provide a wide variety of sporting activities we ask that parents sent their children to school with both their indoor and outdoor PE kit. Children do wear coats if the weather is cold. Sessions vary from indoor to outdoor dependant on weather conditions.

PE Kit consists of:

- Suitable footwear
- Black or Navy Blue Jogging Bottoms
- Black or Navy Blue Sweat Shirt
- White PE T-Shirt
- Black Shorts

Enrichment Activities

At Airedale Infant School your child will have the opportunity to be involved in a range of activities to enhance their life experiences. Children have the opportunity to experience a wide range of activities, designed to encourage co-operative working and good social skills. We are pleased to be able to provide a range of opportunities through small group work, creative art and music as well as sport. Children have many opportunities to work with visitors in school and go on visits into the community and further afield.

"Trips, visitors and exciting activities bring learning to life. Pupils remember their prior learning and make links between subjects." (Ofsted 2019)

After School Activities

Extracurricular activities and events may involve both parents and children. The school offers a range of after school clubs at different times of the year to extend and enrich our provision. We will notify you of extracurricular activities throughout the year and encourage where possible for pupils to take part.

Visitors into School

Visitors have a valuable role to play and can contribute to many aspects of the life and work of the school. They deliver talks, workshops and full day activities across a wide range of subjects, giving pupils access to outside experiences and expertise. Visitors provide a link with the wider community – children have the opportunity to work alongside artists, musicians, authors, health professionals and others.

Student Council

We are very proud of our pro-active School Council who are democratically elected from each year group at the start of each academic year. They represent the valuable voice of our children. The School Council organise many fund raising events and drive new initiatives to make Airedale Infant School a healthier, safer and happier place for us all. School Council achievements and successes have included:

- Raising money for new playtime equipment.
- Contributing to school policies.
- Raising money for nominated charities.

Each year the School Council vote for a global charity and one which is more local to school and the community. Airedale Infant School actively supports national charities such as Macmillan Cancer Research, Children in Need, Make a Wish Foundation and the World Wildlife Fund through regular fundraising events which are usually led by our School Council.

"Pupils enjoy being active and responsible members of the wider community. They take part in many fund-raising activities, for example the Macmillan coffee morning and the 'yellow day' for mental health. Pupils are very proud of their adopted panda". (Ofsted 2019)

Parental Involvement

We offer a variety of opportunities for parents to come into school. These include:

- Formal consultations (two times per year) when teachers can discuss your child's progress and attainment with parents.
- Open mornings and afternoons where parents are invited to come into school and work with their children.
- Voluntary work in school to support the children's learning.
- Meetings for new parents of children starting nursery and main school.
- Social and fund raising events.
- Class Assemblies

"Parents and carers appreciate the many workshops and resources that the school provides. These help parents to support their children to read at home." (Ofsted 2019)

We believe that the relationship between parents and school is crucial to a child's progression. We encourage parents to attend our school events wherever possible, and contact school for any support.

What to do if you have a concern

You are welcome to contact the school at any time to talk with your child's class teacher or a member of the learning mentor team. If you wish to see the Head Teacher or any other member of staff, then please contact the administration team who will be happy to make an appointment for you. Telephone: 01977 519281.

Special Educational Needs and Disabilities

At Airedale Infant School, we recognise that some children may have barriers to their learning or have disabilities that school need to make adjustments for. These difficulties may be long or short term. If your child is identified as having Special Educational Needs and/or a disability, you will be invited into school to discuss our concerns and the wider range of support that is available. Furthermore, you will also be invited into school at regular intervals to discuss your child's progress and any concerns and questions you may have with the school SEN co-ordinator Miss Lovelock. Please refer to the website for more information.

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Photographs and School Website/ Social Media

We ask parents to complete forms to give permission for their child's photograph to be taken. Photographs are for school use only and may be posted on our own school website and social media pages. The work of the school is often promoted through articles and photographs in the Pontefract and Castleford Express. This information may be subject to change throughout the year in line with the General Date Protection Regulations (GDPR). Please do not hesitate to contact school staff if you have any queries regarding GDPR and the use of photographs in school.

Social Media

We use social media to showcase children's achievements and events that are happening in school. Please make sure you inform school if you do not wish your child's photographs to be published online. We are aware parents use social media as a means of communication and would ask this is used responsibly. Any form of negative feedback may be challenged and could be referred to the police.

Photography and/or Video at our School Events

Generally, photographs and videos for school and family use are a source pride which can enhance self-esteem for children and young people and their families. By following some simple guidelines, we can proceed safely and with regard to the law:

- Remember that parents and carers attend school events at the invitation of the Head Teacher and the governors.
- The Head Teacher and governors have the responsibility to decide if photography and videoing of school performances is permitted;
- The Head Teacher and governors have the responsibility to decide the conditions that will apply in order that children are kept safe and that performance is not disrupted and children and staff are not distracted.
- Parents and carers can use photographs and videos taken at events for their own personal use. Such photos and videos cannot be sold and MUST NOT be put on the web/internet (including social networking sites) due to existing data protection legislation, which in such circumstances is likely to be contravened;
- Recording or/photography other than for private use would require the consent of all the other parents whose children may be included in the images;
- Parents and carers must not photograph or video children changing for performances or events;
- If you are accompanied or represented by people that school staff do not recognise, they may be challenged if they are using a camera or video recorder.

Complaints Procedure

Our complaints procedure and policy is available on the school website. Alternatively, please ask the school office for a printed copy. If you have any concerns about your child's education, you should contact the class teacher in the first instance who will try to resolve the issue. If you are not satisfied with the school's response to your concerns, the Senior Leadership Team will try to help.

Final Comment

All of the team at Airedale Infant School hope you have found the information in the prospectus both useful and interesting. If you would like to know more, or have suggestions for further items you would like to see included, we will be more than pleased to try and help. At the time of publication, the information contained in this prospectus is accurate, but it may be subject to change in the future.